



Broome-Tioga BOCES
435 Glenwood Road, Binghamton, NY 13905-1699
Attention: Human Resource Department

Date received by BOCES

Rec' by _____

Professional Application

POSITION PREFERENCE

General Education

K-6 7-9 10-12
B-Gr2 1-6 7-12 9-12

Occupational Subject

Special Education
Substitute Teacher

Other e.g. Guidance,
Psychologist, Administrative/
Supervisory, Teaching Asst

Grade Level _____ Subject _____ Specify _____

If you are applying for a posted opening, please fill in Vacancy number 1 - _____

PERSONAL INFORMATION

Name _____
Last First Middle

Present mailing address _____

Tel: _____
(Include AreaCode)

Permanent mailing address _____

Tel: _____
(Include Area Code)

CERTIFICATION

NEW YORK STATE CERTIFICATION

Yes No Pending Date Filed

If Yes or Pending, complete below

Level _____ Subject _____

Initial Professional Permanent

Eff. Date Exp. Date

No. _____

CERTIFICATION OUT OF NEW YORK STATE

Yes No Pending

If Yes or Pending, complete below

State _____ Type _____

No. _____

EDUCATIONAL PREPARATION

HighSchool	Name & Location	Graduated	
		YES	NO

College	Name & Location	Dates Attended	Major	Minor	Diploma or Degree	Date Granted

Please indicate any additional work which has resulted in the conferring of an advanced degree.

	Dates	Major Specialization	No. of Credits	Diploma or Degree	Date Granted

Have you taken graduate work beyond the highest degree earned?

	Dates	Indicate major concentrations if possible	No. of Credits	Diploma or Degree	Date Granted

Scholastic Honors

Undergraduate Circle scholastic average of all college work	A+	A	A-	B+	B	B-	C+	C	C-
Undergraduate Circle scholastic average in major field	A+	A	A-	B+	B	B-	C+	C	C-
Graduate Circle scholastic average	A+	A	A-	B+	B	B-	C+	C	C-

EDUCATIONAL EXPERIENCE

List most recent experience first. Include any substitute teaching, and indicate as such.

Years	Name and location of school	Specific nature of position: i.e., grade level, subject, etc.	Total Years	If full-time position, annual salary	Did you receive Tenure? Date?

Student Teaching: If fewer than 3 yrs. of regular full-time employment, include student teaching experience here.

Years	Name and location of school	Subject or grade level

RELATED PROFESSIONAL EXPERIENCE

(Educational travel, lectures, addresses, publications, organizational membership, committee chairs or memberships, participation in educational experiments, innovations, special programs, elective positions held, community and social services, scouting, recreation, etc.)

OTHER WORK EXPERIENCE

Dates	Firm or Institution	Nature of Work	Full-Time Employment	Evenings, Weekends, Summers, Vacation Periods, etc.

UNITED STATES ARMED SERVICE RECORD

PAST SERVICE				DISCHARGE
Dates From-To	Branch	Highest Rank	Total Months	If you hold a dishonorable discharge, please explain.

RELATED INTERESTS AND HOBBIES

REFERENCES

(Give names of those who have closely observed your work as a teacher or as a student. In the case of experienced teachers or supervisors, present and former superintendents, principals, and other supervisors are preferred. Beginning teachers will please include practice teaching supervisors.)

Name	Official Position	Present Address	OFFICE USE Sent Rec'd
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

List college placement office where your confidential record may be obtained.

APPLICANT'S STATEMENT

(Give any additional information which you think might be of value in our considering you for a position.)

Have you ever resigned from employment to avoid discharge or to avoid a disciplinary hearing brought against you pursuant to New York Education Law §3020-a or any disciplinary proceeding brought pursuant to a labor agreement or law in New York or any other state?

Have you ever been convicted of a misdemeanor or felony? Yes ___ No ___
If yes please give particulars and disposition of each charge on a separate sheet and attach same.

<p>I understand that BOCES will be making an extensive inquiry regarding my background and experience and I hereby release from liability anyone giving information regarding me (whether specified in my application or not) so long as the information given is relevant to the duties for which I have applied. If requested, I will sign individual releases. I further understand that all information gathered by you regarding my application will be the property of BOCES and will not be released to me unless required by Federal or State statutes or regulations. I certify that all of the statements made on the Professional Application are true and complete. I also certify that I am not an illegal alien.</p> <p>_____</p> <p style="text-align: center;">Applicant's signature</p> <p>_____</p> <p style="text-align: center;">Date</p>
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Broome-Tioga BOCES does not discriminate in employment, admission, or in the education programs and activities it operates, on the basis of race, color, national origin, religion, marital status, military status, sex, age, weight, sexual orientation, gender identity, ethnic group, religious practice, disability or predisposing genetic characteristic in violation of Title IX of the Education Amendments of 1972, Title VI and VII of the Civil Rights Act of 1964, 42 U.S. C. 12111 et. Seq. known as the Americans with Disabilities Act or section 504 of the Rehabilitation Act of 1973, New York Human Rights Law, and the Boy Scouts of America Equal Access Act of 2001. Anyone who believes BOCES or its staff has failed to apply, or has inadequately applied the principles or regulations of (1) Title VII of the Civil Rights Act of 1964, (2) Title IX of the Education Amendment Act of 1972, (3) Section 504 of the Rehabilitation Act of 1973, (4) the Sexual Orientation Non-Discrimination Act of 2002, or any other relevant statute or regulation, may bring forward a complaint, called a grievance, to the Director of Human Resources/ Compliance Officer, Robin Eccleston, by contacting (607) 766-3823, or recclst@btboces.org, or by mail to: Broome-Tioga BOCES, Robin Eccleston, Human Resources Director/ Compliance Officer, 435 Glenwood Road, Binghamton, NY 13905. One can also file a grievance by mail with the Office of Civil Rights, New York Office, U.S. Department of Education, 32 Old Slip, 26th Floor, New York, NY 10005-2500, or by phone (646)428-3843, or by email to ocr.newyork@ed.gov.